

Fellows and Young Investigators Steering Committee Meeting
Thursday May 28th, 2009
Time: 11:00 AM – 12:00 PM

Frederick: Building 549, Conference Room B
Dial in Number: (301) 451-6102 phone: (301) 846-1211

Agenda Items:

1. Call to Order

Welcome to new members and introductions

Attendance: Tim Chan, Jim Gould, Geraldine O'Conner, Rasmi Thomas, Rachel de Kluyver, Jessica Walrath, Leslie Chinn, Thomas Paul, Liang Huang, Jonathan Wiest, Mary Velthuis, Jordan Irvin, Klate Stagliano, George Lountos, Jill Ford, Stephanie Watkins, Raed Samara

New Members- Kate McGee, Jason de la Cruz, Vaibhan Saini, Germaine Lancaster, Karobi Moitra

2. Excused Absences: Kim Schaffer Weaver, Michaela Wendeler, Albert Van Wyk, Selinda Orr, Brid Ryan, Christian Capitini, Orla Casey

3. Departures: Savan Ram, Gonzalo de la Rosa, Poonam Tewary, Krista Zanetti

4. Approval of April meeting minutes

April meeting minutes have been distributed

5. Short Presentation (20 min) by the NIH Office of the Ombudsman (Kathleen Moore)

The ombudsman will work with all NIH fellows to settle disputes. Will be on the Frederick campus each month. Has a formal mentoring agreement document on their website.

6. Felcom Update (Tom):

a. Guidelines for Trainees (non-FTEs) for NIH-related Activities, Outside Activities and Awards

(<http://www1.od.nih.gov/oir/sourcebook/ethic-conduct/traineeguidelines.htm>)

- Guidelines for Trainees (non-FTEs) for NIH-related Activities, Outside Activities and Awards

[http://www1.od.nih.gov/oir/sourcebook/ethic-conduct/Trainee guide.pdf](http://www1.od.nih.gov/oir/sourcebook/ethic-conduct/Trainee%20guide.pdf)

-Trainee Activities Chart

[http://www1.od.nih.gov/oir/sourcebook/ethic-conduct/Trainee ActivityChart.pdf](http://www1.od.nih.gov/oir/sourcebook/ethic-conduct/Trainee%20ActivityChart.pdf)

b. FelCom is Seeking a Liaison to the Training Directors Committee

7. Subcommittee Updates

a. Scientific Committee: Survey input completion?

Contact Christian if you are willing to help

b. Community Life Committee

- Website duties: searching for a replacement and will also need to update information

Liang Huang will fill this position

- Newsletter: If planning on submitting an article, please send it to Tim or Selinda
Submit by end of June

8. Election Results for 2009-2010 Executive Officers

Chair - Jim Gould

Vice-Chair-Bethesda – Brid Ryan

Vice-Chair-Frederick- Jill Ford

Secretary – Raed Samara

9. New Business:

Social - Baseball Game in Frederick possibility

Bylaws - Propose update to clarify that there are no term limits for executive members

Jonathan - NIH workforce development – suggests half-day retreat after a SC meeting at executive plaza- How to run an effective meeting workshop

10. Adjournment: Next meeting is on Thursday, June 25th, 2009 at 11 AM.